



MARATHWADA MITRA MANDAL'S

COLLEGE OF ENGINEERING

An Autonomous Institute | Approved by AICTE New Delhi
Recognised by Directorate of Technical Education Mumbai
Affiliated to Savitribai Phule Pune University

- NAAC Accredited with A++ Grade
- NBA Accredited
- 'Best College Award 2019' by SPPU

USER MANUAL FOR ADMISSION FORM FILLING DSE 2025-26

(Working hours for Admission Reporting as per State CET Cell : 10:00 am To 5:00 pm)

Dear Student; Parent,
Welcome to MMCOE!!!

Congratulations for securing a place in one of the Marathwada Mitramandal Group of Institutes !!!!!.

Steps to complete the admission at MMCOE (Reporting to allotted Institute)

For admission to Direct Second Year Engineering (2025-26) at MMCOE, all students must apply online, Process is given below .

To begin with, You have to -

1. Through your State CET Cell login, **accept the seat by selecting the Freeze option and pay the Seat Acceptance Fee online** to the State CET Cell and **take the printout** of this Seat acceptance letter for submission.
2. Scan your photo and Signature
3. Scan your parents signature
4. To fill up the admission form [click here](#). /Alternatively you can also scan the following QR Code.



5. Arrange all documents as mentioned in the list of documents.
6. Report for admission to MMCOE

फॉर्म भरण्यापूर्वी कृपया इथे लक्ष द्या. हा फॉर्म भरण्यासाठी

1. State CET Cell login मधून Allotment Freeze करून **Seat Acceptance Fee भरावी आणि त्याची छापील प्रत पुढे दिलेल्या इतर कागदपत्रांसोबत जोडावी.**
2. स्कॅन केलेला विद्यार्थ्याचा फोटो व सही (Name the file with your name, _photo, Name-signature)
3. स्कॅन केलेली पालकाची सही
4. अॅडमिशन फॉर्म भरणे [click here](#). / किंवा खालील QR कोड स्कॅन करा.



5. दिलेल्या क्रमानुसार कागदपत्रांचा संच लावणे
6. ॲडमिशनसाठी येणे

Second Year Engineering Admission 2025-26
Flow Chart

Step No.	Activities Venue	Venue	Signature of the respective staff
Step 1	Registration of Student	Main Building Room No. 207	
Step 2	Seat acceptance confirmation & Admission (Form filling through ERP portal)		
Step 3	Scrutiny & Verification of documents (Hard copies of original Document +1 Xerox set for EBC / EWS + 1 Xerox set)		
Step 4	Fee Payment (As applicable to your allotted category)		
Step 5	Online Admission Confirmation (Submission of Admission confirmation Letter)		
Step 6	Submission of Documents (Stamp of confirmation on Admission confirmation letter)		
Step 7	Allotment of PRN & College Email ID (College Permanent Registration Number)		
Step 8	I-card & Welcome kit collection		

Step 9	Hostel Accommodation for Girls/Boys (If required)		
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Fees:

[COLLEGE FEE STRUCTURE](#)

Documents Required for DSE Admission 2025-26

Sr. No	List of Documents required from all Students	Open	EBC	SC/ST	VJNT/ SBC/ OBC/ SEBC	EWS
1	Final <u>Seat acceptance</u> of Allotment in CAP Round – Print out	✓	✓	✓	✓	✓
2	S.S.C. 10th Mark sheets and [H.S.C. (Std. XII) if applicable]	✓	✓	✓	✓	✓
3	Diploma Final year/semester Mark sheets	✓	✓	✓	✓	✓
4	Migration Certificate/Equivalence Certificate (If diploma from Autonomous institute or Other than MSBTE)	✓	✓	✓	✓	✓
5	Diploma College Leaving Certificate	✓	✓	✓	✓	✓
6	Indian Nationality Certificate	✓	✓	✓	✓	✓
7	Domicile Certificate - clearly indicating the place of Permanent Residence of the Candidate / Father or Mother or Husband (For the Defence-1 category, the Father's Domicile Certificate is Mandatory)	✓	✓	✓	✓	✓
8	Caste Certificate (for all reserved category candidates)	✗	✗	✓	✓	✗
9	Caste Validity Certificate (for all reserved category candidates) #	✗	✗	✓	✓	✗
10	Non-creamy layer Certificate valid up to 31st March 2026 #	✗	✗	✗	✓	✗
11	Original Income certificate issued by the Tehsildar as per DTE information brochure (stating total income of the family less than 8 Lakh for the year 2024-25)	✗	✓	✗	✓	✓
12	EWS certificate (stating income below 8 Lakhs) #	✗	✗	✗	✗	✓
13	Gap Certificate (if applicable)	✓	✓	✓	✓	✓
14	Defense / Physically Handicapped (If Applicable)	✓	✓	✓	✓	✓
15	Photocopy (Xerox) of Aadhar Card (mandatory)	✓	✓	✓	✓	✓
16	Photocopy (Xerox) of PAN Card	✓	✓	✓	✓	✓
17	Photocopy (Xerox) of Nationalized bank passbook of students' account (linked with Aadhar card). Applicable to all. (For minor, Joint account with the Student's name as First name)	✓	✓	✓	✓	✓

Submission of original Caste/ Tribe Validity Certificate, Non-Creamy Layer Certificate, EWS Certificate as per the deadline stated by State CET Cell from time to time.



Documents Required for DSE Working Professional Admission 2025-26

Sr. No	List of Documents required from all Students	Open	EBC	SC/ST	VJNT/SBC/OBC/SEBC	EWS
1	Final <u>Seat acceptance</u> of Allotment in CAP Round – Print out	✓	✓	✓	✓	✓
2	S.S.C. 10th Mark sheets and [H.S.C. (Std. XII) if applicable]	✓	✓	✓	✓	✓
3	Diploma Final year/semester Mark sheets	✓	✓	✓	✓	✓
4	Migration Certificate/Equivalence Certificate (If diploma from Autonomous institute or Other than MSBTE)	✓	✓	✓	✓	✓
5	Diploma College Leaving Certificate	✓	✓	✓	✓	✓
6	Indian Nationality Certificate	✓	✓	✓	✓	✓
7	Domicile Certificate - clearly indicating the place of Permanent Residence of the Candidate / Father or Mother or Husband (For the Defence-1 category, the Father's Domicile Certificate is Mandatory)	✓	✓	✓	✓	✓
8	Caste Certificate (for all reserved category candidates)	✗	✗	✓	✓	✗
9	Caste Validity Certificate (for all reserved category candidates) #	✗	✗	✓	✓	✗
10	Non-creamy layer Certificate valid up to 31st March 2026 #	✗	✗	✗	✓	✗
11	Original Income certificate issued by Tehsildar as per DTE information brochure (stating total income of family less than 8 Lakh for the year 2024-25)	✗	✓	✗	✓	✓
12	EWS certificate (stating income Below 8 Lakhs) #	✗	✗	✗	✗	✓
13	Gap Certificate (if applicable)	✓	✓	✓	✓	✓
14	Defense / Physically Handicapped (If Applicable)	✓	✓	✓	✓	✓
15	Photocopy (Xerox) of Aadhar Card (mandatory)	✓	✓	✓	✓	✓
16	Photocopy (Xerox) of PAN Card	✓	✓	✓	✓	✓
17	Photocopy (Xerox) of Nationalized bank passbook of students' account (linked with Aadhar card) Applicable to all. (For minor, Joint account with Student's name as First name)	✓	✓	✓	✓	✓
18	Proforma W1 & W2	✓	✓	✓	✓	✓

Submission of original Caste/ Tribe Validity Certificate, Non-Creamy Layer Certificate, EWS Certificate as per the deadline stated by State CET Cell from time to time.

