



Marathwada Mitra Mandal's
COLLEGE OF ENGINEERING, Karvenagar, Pune - 52
An Autonomous Institute

Website: www.mmcoe.edu.in

E-mail ID: mmcoe@mmcoe.edu.in

USER MANUAL FOR ADMISSION FORM FILLING FE 2024-25

(Working hours for Admission Reporting as per State CET Cell : 10:00 am To 5:00 pm)

Dear Student; Parent,

Welcome to MMCOE!!!

Congratulations for securing a place in one of the Marathwada Mitramandal Group of Institutes !!!!!.

Steps to complete the admission at MMCOE (Reporting to allotted Institute)

For admission to First Year Engineering (2024-25) at MMCOE, all students must apply online, Process is given below .

To begin with, You have to -

1. Through your State CET Cell login, **accept the seat by selecting the Freeze option and pay the Seat Acceptance Fee online** to the State CET Cell and **take the printout** of this Seat acceptance letter for submission.
2. Scan your photo and Signature
3. Scan your parents signature
4. To fill up the admission form [click here](#). Alternatively you can also scan the following QR Code.



5. Arrange all documents as mentioned in the list of documents.
6. Report for admission to MMCOE

फॉर्म भरण्यापूर्वी कृपया इथे लक्ष द्या. हा फॉर्म भरण्यासाठी

1. State CET Cell login मधून **Allotment Freeze** करून **Seat Acceptance Fee** भरावी आणि त्याची छापील प्रत पुढे दिलेल्या इतर कागदपत्रांसोबत जोडावी.
2. स्कॅन केलेला विद्यार्थ्यांचा फोटो व सही (Name the file with your name_photo, Name-signature)
3. स्कॅन केलेली पालकाची सही
4. अॅडमिशन फॉर्म भरणे [click here](#). किंवा खालील QR कोड स्कॅन करा.



5. दिलेल्या क्रमानुसार कागदपत्रांचा संच लावणे
6. अॅडमिशनसाठी येणे

Flow Chart FE Admissions 2024-25

Step No.	Activities	Venue	Sign of verifying staff member
1	Reception & Registration of students (Understand the admission process)	<u>FMCIII Entrance,</u> Ground Floor	
2	Admission Form filling through ERP portal (Print out of Filled Application Form)	205, 2nd floor lab, Main building	
3	Scrutiny & Verification of documents (Get your documents and required number of sets applicable to your candidature verified)	MB 207, Academic Complex	
4	Fee Payment (As applicable to your allotted category)		
5	Online Confirmation (Admission confirmation & Collection of Admission confirmation Letter)		
6	Submission of Documents (Collection of documents of Candidate and Approval on ERP, Stamp of confirmation on Admission confirmation letter)		
7	PRN Allotment (Permanent Registration Number)		
8	I-card collection + Whatsapp account joining		
9	Hostel Admissions (Understand details of hostel rooms, room allocation, facilities and hostel form filling)		

Fees:

[COLLEGE FEE STRUCTURE](#)

Marathwada Mitra Mandal's
COLLEGE OF ENGINEERING

S.No.18, Plot No.5/3, Karvenagar, PUNE -52
An Autonomous Institute affiliated by Savitribai Phule Pune University
Accredited with "A++" Grade by NAAC, Accredited by NBA
Recipient of "Best College Award 2019" by SPPU
Recognized under section 2(f) and 12B of UGC Act 1956

Part A- First Year B. Tech. (UG) Engineering Fee Structure (A.Y.2024-25)

Sr. No.	Details of Fees	OPEN	OBC/EBC/ EWS	SC/ST	VJNT/ SBC/ TFWS	J & K Quota
1.	Tuition Fee	83,478/-	41,739/-	0	0	15,000/-
2.	Development Fee	12,522/-	12,522/-	0	12,522/-	5,000/-
3.	Other Fees	0	0	0	0	4,000/-
4.	Caution Money Deposit	1,000/-	1,000/-	1,000/-	1,000/-	1,000/-
5.	Library Deposit	1,000/-	1,000/-	1,000/-	1,000/-	1,000/-
	Total	98,000/-	56,261/-	2,000/-	14,522/-	26,000/-

This Fee is subject to change as per directives of FRA.

Options for fees payment:

- Online Payment Gateway Options i.e., Net Banking, Debit / credit card, QR code, UPI ID. (ERP integrated with HDFC Bank).
- Debit / credit card swipe/ QR Code at college.
- Demand Draft / Pay Order in favor of "MMMS COLLEGE OF ENGINEERING" Payable at PUNE for College Fees (Above mentioned amount).

Part B – Examination Fees, Eligibility & Insurance Fee:

Sr. No.	Details of Fees	Maharashtra State Students	Other Than Maharashtra State Students (OMS)
1.	Examination Fees A.Y. 2024-25 (for SEM I & II)	2,000/-	2,000/-
2.	Eligibility Fees	650/-	1150/-
3.	Student Accident Insurance Policy	701/-	701/-
	Total	3,351/-	3,851/-

Options for fees payment:

- Online Payment Gateway Options i.e., Net Banking, Debit / Credit card, QR code, UPI ID. (ERP integrated with HDFC Bank).
- Debit / credit card swipe at college.
- Demand Draft / Pay Order in favor of "M.M. COLLEGE OF ENGINEERING EXAM ACC" Payable at PUNE (Above mentioned amount)



Principal
M. M. College of Engineering
Karvenagar, Pune-52.

Part B: Rules of Reporting to Institute as per Allotment in CAP Rounds

Candidates have to submit All related certificates & documents in original at the time of admission as mentioned in 'SEQUENCE OF DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION'

SEQUENCE OF DOCUMENTS TO BE SUBMITTED AT THE TIME OF ADMISSION





It is mandatory to submit all documents required for your category, at the time of admission confirmation. Any discrepancy may lead to cancellation of admission. Refer to 'Important Instructions for candidate: -

Clause no 6 and 7 of [ADMISSION NOTICE No:-03 FOR B.E./B.TECH.\(4 YEARS\) and MASTER OF ENGINEERING AND TECHNOLOGY \(INTEGRETED-5YEARS FOR ACADEMIC YEAR 2024-25'](#) published by the State CET Cell.

Sr. No	List of Documents required from all Students	Open	EBC/TFWS	SC/ST	VJNT / SBC/OBC	EWS
1	Final Seat acceptance of Allotment in CAP Round – Print out	✓	✓	✓	✓	✓
2	CET 2024 and/or JEE 2024 Score Card	✓	✓	✓	✓	✓
3	H.S.C. (Std. XII) and S.S.C. 10th Mark sheets	✓	✓	✓	✓	✓
4	Migration Certificate (If Other than Maharashtra Board)	✓	✓	✓	✓	✓
5	XIIth College Leaving Certificate	✓	✓	✓	✓	✓
6	Indian Nationality Certificate	✓	✓	✓	✓	✓
7	Domicile Certificate - clearly indicating the place of Permanent Residence of the Candidate / Father or Mother or Husband (For Defence-1 category, Father's Domicile Certificate is Mandatory)	✓	✓	✓	✓	✓
8	Caste Certificate (for all reserved category candidates)	✗	✗	✓	✓	✗
9	Caste Validity Certificate (for all reserved category candidates) #	✗	✗	✓	✓	✗
10	Non-creamy layer Certificate valid up to 31st March 2025 #	✗	✗	✗	✓	✗
11	Original Income certificate issued by Tehsildar as per DTE information brochure (stating total income of family less than 8 Lakh for the year 2023-24)	✗	✓	✓	✓	✓
12	EWS / SEBC certificate as applicable (stating income Below 8 Lakhs) #	✗	✗	✗	✗	✓
13	Gap Certificate (if applicable)	✓	✓	✓	✓	✓
14	Defence / Physically Handicapped / J & K Migrant Certificate (If Applicable)	✓	✓	✓	✓	✓
15	Copy of Aadhar Card (mandatory)	✓	✓	✓	✓	✓
16	Copy of PAN Card	✓	✓	✓	✓	✓
17	Copy of Nationalized bank passbook of students' account (linked with Aadhar card) Applicable to all. (For minor, Joint account with Student's name as First name)	✓	✓	✓	✓	✓

submission of all applicable certificates ex. original Caste/ Tribe Validity Certificate, Non Creamy Layer Certificate, EWS Certificate, SEBC Caste validity certificate as per the deadline stated by the State CET Cell from time to time.

Number of sets required for submission at the time of admission

	Original document set for verification	Photocopies for verification	Total sets including original
TFWS / EWS / J & K			2
All other students			1

NOTE: -Freeship / Scholarship forms are to be filled online by reservation category students as per the schedule that will be declared by the college office.

(You are advised to keep the soft copies as well as enough photocopies (minimum 4 sets) of all documents for your needs. The original documents will be returned to the candidate after verification by DTE which generally takes 1 to 1 and a 1/2 year).

विद्यार्थ्यांनी वरील नमूद केलेली मूळ कागदपत्रे व सगळ्या कागदपत्रांच्या सत्यप्रतींचे (अटेस्टेड कॉपीज) एकूण 3 संच सोबत आणावेत. सर्व कागदपत्रांच्या **soft copies** + जास्तीच्या सत्यप्रती काढून त्या अटेस्टेड करून स्वतः कडे ठेवाव्यात.

MMCOE banks on the continuous support from parent fraternity with respect to attendance monitoring of students and overall discipline. We hope to receive the same from you for the bright future of your ward.

HEAD, Department of Engineering Sciences

PRINCIPAL