

Date: - ____/ ____/ 20____

To,
Principal,
M.M.C.O.E.,
Pune-52

Subject: - Application for CGPA to Percentage / Percentage to CGPA certificate
for _____ purpose.

Respected sir,

I, Mr./Ms. _____ is / was admitted in First /
Direct Second Year and student of _____ Branch
from A.Y. 20____ -20 ____ to A.Y. 20____ -20 ____ . I have passed / appeared last
exam in Nov / May 20____ with _____ Grade. My date of
birth is _____.

It is requested to issue CGPA to Percentage / Percentage to CGPA certificate for
the sole purpose of _____.

Thanking you,

Yours obedient,

Sign.:- _____

Mr. / Ms. _____

Mob. No. _____

Enclosed-

1. Xerox copy of DTE Confirmation letter or I-card.
2. Xerox copy of FE, SE, TE & BE Final (all clear) Marksheets.